



## **Special Committee for the Hegg Hoffet Fund**

### **2020 APPLICATION FORM**

The Hegg Hoffet fund provides short-term grants to university women who have been displaced as a result of war, political upheavals, natural disasters, or other emergencies. These grants may be allocated for reasons such as: refresher courses for re-entry into the candidate's professional field, language courses for integration into their new country, or courses necessary to pass required national exams.

**IMPORTANT: Please PRINT clearly or type, in BLACK ink only, or use a computer.**

#### **1. Personal Data**

Surname: \_\_\_\_\_

First name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Place and country of birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

Marital status (circle one):    Married            Single            Divorced            Widowed

Since what date have you lived in your present country? (dd/mm/yyyy):

Your present address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone number, including country code: \_\_\_\_\_

Fax number, including country code \_\_\_\_\_

Email address: \_\_\_\_\_

Email address 2: \_\_\_\_\_

Please list members of the family who currently live with you, including ages and relationships:

**This application should be sent by email to:**

**hegghoffet@gwi.graduatewomen.org**

**Or by mail to:**

**Graduate Women International**

**Hegg Hoffet Programme**

**Chemin du Grand-Montfleury, 48**

**CH-1290 Versoix**

**Switzerland**

**2. Education**

High School:

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Post -secondary (include faculties and fields of study):

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Degrees (obtained or expected), with name of granting university:

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Professional qualifications, if any:

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**3. Work experience, if any:**

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**4. Languages:** (List known languages, and rate your abilities under each heading as Excellent, Good, Fair, Poor)

<u>Understand</u>	<u>Speak</u>	<u>Read</u>	<u>Write</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**5. General information:**

(Briefly describe your personal history, your current situation, and your plans or expectations for future study and work. Please write in English if at all possible. **This page only** may be submitted in French, Spanish, or German if you are fluent in any of those languages.)

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**6. Financial Information:** (in the currency of your present country of residence)

**Income (per month):**

Average Income (net pay):

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Social Benefits, if any:

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Grant Income, if any:

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If married, husband's average income, if any:

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Income of other relatives who live with you:

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Any other income (specify):

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**Total monthly income from all sources:**

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**Expenses (monthly):**

Rent (or mortgage):

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Food:

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Utilities (heat, electricity, water, phone):

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Fees, insurance, taxes:

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Tuition, books:

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Childcare, if applicable:

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Clothing and shoes:

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Transportation:

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Other expenses (specify):

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**Total monthly expenses:**

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Please specify which organizations are helping you at present, and how long this help will last:

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Amount of the minimal cost of living in your present country (monthly):

For one person:

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For a couple:

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## 7. Request for assistance from the GWI Hegg Hoffet Fund:

How much money is needed?

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For what will the money be used?

Completion of present course of studies:	Yes	No
Language courses:	Yes	No
Revalidation of professional qualifications:	Yes	No
Cost of living	Yes	No
Other purposes (specify):		

How long will the financial aid be required (usually less than two years)?

To what other organizations have you applied for financial aid and what were the results of your applications?

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## 8. References:

Name, local address and phone number of three people who are **not family members**:

## **9. Verification:**

The applicant confirms that the answers to all the above questions are true and complete

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Please attach a recent photo of yourself, and documents verifying your nationality, refugee status, degrees obtained, acceptance into course of studies, scholarships, employment, etc.**

**Please submit your application to:  
hegghoffet@gwi.graduatewomen.org**

**Or by mail to:  
Graduate Women International  
Hegg Hoffet Programme  
Chemin du Grand-Montfleury, 48  
CH-1290 Versoix  
Switzerland**