REPORT

of the Independent Auditor
on the Limited Statutory Examination
for the year ended December 31, 2017
to the General Assembly of

Graduate Women International

Geneva

(N° 532/18 – OV)

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PKF

Report of the Independent Auditors on the limited statutory examination
to the General Assembly of the
Graduate Women International

GENEVA

As Independent Auditor, we have examined the financial statements (balance sheet, statement of revenues and expenses, notes and movement in unrestricted and restricted funds) of Graduate Women International for the year ended December 31, 2017.

These financial statements are the responsibility of the Board of Officers. Our responsibility is to perform a limited statutory examination on these financial statements. We confirm that we meet the licensing and independence requirements as stipulated by Swiss law.

We conducted our examination in accordance with the Swiss Standard on the Limited Statutory Examination. This standard requires that we plan and perform a limited statutory examination to identify material misstatements in the financial statements. A limited statutory examination consists primarily of inquiries of organization's personnel and analytical procedures as well as detailed tests of organization's documents as considered necessary in the circumstances. However, the testing of operational processes and the internal control system, as well as inquiries and further testing procedures to detect fraud or other legal violations, are not within the scope of this examination.

Based on our limited statutory examination, nothing has come to our attention that causes us to believe that the financial statements do not comply with Swiss law and Graduate Women International constitution and by-laws.

Geneva, February 19, 2018

PKF Fiduciaire SA

Olivier Volper
(Licensed Audit Expert)
(Auditor in charge)

Sophie Bonaguro
(Licensed Audit Expert)

Enclosures: - Financial statements as at December 31, 2017 (balance sheet, statement of revenues and expenses, notes and movement in unrestricted and restricted funds)

Enclosure 1

Balance Sheet as at December 31,		2017	2016
	Notes	CHF	CHF
ASSETS			
Current Assets			
Cash and banks		212'780	70'026
Expenses paid in advance		1'276	3'369
Rent Deposit		0	5'126
		214'056	78'521
Non-current Assets			
Fixed Assets		0	2'290
		0	2'290
Total Assets		**214'056**	**80'811**
LIABILITIES, RESTRICTED FUNDS, UNRESTRICTED FUNDS AND CAPITAL			
Current Liabilities			
Creditors and accrued liabilities		14'408	27'321
Dues received in advance		147'926	37'747
		162'334	**65'068**
Restricted Funds			
Restricted funds	Enclosure 4.1	115'740	113'627
Total Restricted Funds		**115'740**	**113'627**
Unrestricted Funds and Capital			
Unrestricted Funds	Enclosure 4.2	0	355'576
Capital as per 01.01		(453'462)	(265'902)
Allocation / withdrawal of the result		389'443	(187'558)
Total Unrestricted Funds and Capital		**(64'019)**	**(97'884)**
TOTAL LIABILITIES, RESTRICTED FUNDS, UNRESTRICTED FUNDS AND CAPITAL		**214'056**	**80'811**

Enclosure 2.1

Statement of Revenues and Expenses for the year ended December 31,

	Notes	2017	2016
		CHF	CHF
CURRENT INCOME			
Subscription fees NFAs current		252'545	247'951
Subscription fees NFAs arrears		9'410	5'182
Independent members		2'586	2'509
Donations		10'890	26'243
Donations in Kind		1'003	54'500
Teachers for the Rural Future - donations		8'417	26'488
Escalade Fund Raising		1'096	10'008
Bracelet project		4'542	0
Net(Loss) / gain on short term investments		0	(4'677)
Total current income		**290'490**	**368'204**
Total Expenditure (Enclosure 2.2)		**256'621**	**689'868**
Current result for the year		**33'868**	**(321'664)**
EXTRAORDINARY ITEMS			
Dissolution from Conference Fund (Enclosure 4.2)		**187'514**	**99'840**
Dissolution of Equipment Fund (Enclosure 4.2)		**71'008**	**34'266**
Dissolution of Publications Fund (Enclosure 4.2)		**7'708**	**0**
Dissolution of Alice Paquier Fund (Enclosure 4.2)		**12'741**	**0**
Dissolution of Ruth EM Bowden Fund		**60'362**	**0**
Dissolution of Legacy donations funds dissolution		**16'242**	**0**
Total extraordinary items		**355'575**	**134'106**
Result for the year before allocation / withdrawal to capital		389'443	(187'558)
Allocation / withdrawal to capital		(389'443)	187'558
Result after allocation / withdrawal to capital		**0**	**0**

Income and expenditure related to restricted funds are disclosed under enclosure 4.1.

Enclosure 2.2

Statement of Revenues and Expenses for the year ended December 31,

	Notes	2017	2016
		CHF	CHF
EXPENDITURE			
Programme			
International advocacy		4'251	10'386
Public Relations and Communication		7'679	10'690
Projects		54	63'112
Teachers for the Rural Future - Grants		13'495	9'948
Fund Raising		3'540	3'579
Membership Development		1'268	3'036
Conference			
Conference 2016		264	99'840
		30'551	**200'591**
Governance			
Board & committees meetings		707	515
President & board travel (president's travel)		0	1'918
		707	**2'433**
General Administration			
Salaries, social charges and other employee costs		143'596	348'904
Office rent and upkeep, moving		32'933	30'477
Equipment and maintenance		2'196	1'883
General administration		7'385	12'494
Bank charges and exchange differences		2'611	1'644
Equiment software projects (sales force) expensed		0	34'266
		188'721	**429'668**
Professional Fees			
Audit		4'860	7'938
Bookkeeping		24'493	39'522
Consulting fees		5'000	7'426
		34'353	**54'886**
Depreciation		2'290	2'290
Total expenditure		**256'621**	**689'868**

Enclosure 3

Notes to the Financial Statements
December 31, 2017

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1 Organisation and activity

Graduate Women International (GWI) is a non-governmental organization (NGO) with headquarters in Geneva, Switzerland. The Federation is active in 59 countries through National Federations and Associations (NFAs), and present in more than 70 countries through its independent members. GWI is in good standing with CAGI (Centre d'Accueil-Genève Internationale, Geneva Welcome Center), maintains ECOSOC status with the United Nations, since 1947 and is in special relations with the ILO and UNESCO.

GWI's main objectives are to promote secondary, tertiary, continuing and non-traditional education for girls and women, promote international cooperation, friendship, peace and respect for human rights for all, irrespective of their age, race, nationality, religion, political opinion, gender and sexual orientation or other status and to advocate for the advancement of the status of girls and women; to encourage and enable women and girls to apply their knowledge and skills in leadership and decision-making in all forms of public and private life.

GWI is a not-for-profit organisation and is financed by membership fees paid through their NFAs and by donations and grant awards.

GWI, acknowledged as a public service organization, is currently exempt from all taxes in Geneva as well as at the Federal level.

2 The Federation's strategy

The GWI 2017-2019 strategy incorporates the theme, From Theory to Action. As part of their strategic plan the Board, in 2017, balanced the GWI budget and simplified the financial reporting structure; has created a measurable Membership Plan, a comprehensive Membership Toolkit for membership development and has distributed a 2017 Activity Summary Report that highlights 2017 global advocacy towards the advancement of GWI NFAs on community, national and international levels. The GWI staff continues to provide exemplary member services for their advocacy work for girls' education. Alongside these efforts, the GWI Board and staff focus on increasing membership for all NFAs, on the continued improvement of its programs, partnerships and fundraising efforts. Membership services have been analyzed, improved and implemented and outreach to commercial partners and foundations has been consistent throughout 2017. In 2017 GWI engaged in thoughtful dialog with the Bolivia and Pakistan NFAs regarding reaffiliation with GWI. Both Bolivia and Pakistan are confirmed at the end of 2017 to reaffiliate with GWI January 2018. Argentina was given reaffiliation instructions and is posed to rejoin GWI in 2018. GWI collected past dues from Bangladesh, Bulgaria, Argentina, Bolivia, Fiji, France, Iceland and Rwanda. Termination was given to Georgia, Thailand and Togo because of lack of membership payment and Italy resigned its membership.

The GWI board successfully convened an ad hoc committee of some 20 members representing different NFAs with the aim of collecting information regarding a membership dues increase and to determine the amount of increase the NFAs would be willing to accept while at the same time providing GWI with some needed financial stability. The committee interviewed each GWI NFA and a summary report was produced recommending a dues increase of CHF7 per capita. In October 2017, an organizational-wide electronic vote was held and a dues increase of CHF 7 passed unanimously contributing to the sustainability of GWI.

GWI continues the austerity budget enacted and continues operating internationally with only one staff member, the Executive Director. Operations are also carried out by interns from the GWI internship program and a work study program sponsored by the Canton of Geneva. Both programs aim also to advance the status of women as stated in the GWI mission.

GWI continues to maintain its Teachers for Rural Futures program at Makerere and award grants from its Hegg Hoffet program for displaced refugees.

In preparation of the Centennial Celebration in 2019, GWI started fundraising for the Caroline Spurgeon Centenary Fellowship, which will provide financial support to a post-doctoral or a Ph. D. student to achieve her research goals.

Enclosure 3

Notes to the Financial Statements
December 31, 2017

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3 Significant accounting policies

The accounting policies followed for dealing with items which are judged material, or critical in determining the results for the year and stating the financial position, are as follows:

3.1 Basis of preparation

These financial statements were prepared according to the provisions of the Swiss Law on Accounting and Financial Reporting (32nd title of the Swiss Code of Obligations).
Where not prescribed by law, the significant accounting and valuation principles applied are described below.

The financial statements for the year ended 31 December 2017 have been prepared in accordance with the provisions of the new Swiss Law regarding accounting and financial reporting. To ensure the comparability of information, the comparative figures have been restated accordingly with no impact on the net result.

3.2 Revenue recognition

Subscription fees are recorded when collected. Subscriptions received in advance of due date are deferred.

3.3 Expenditure recognition

Capital and non-capital expenditures are expensed as incurred and capitalised when appropriate.

3.4 Conversion of foreign currencies

Assets and liabilities that arise in currencies other than Swiss Francs are translated at rates of exchange prevailing at year end. Revenues and expenses are translated at the approximate rates of exchange prevailing during the year using the monthly swiss tax administration average rate.

3.5 Funds

Funds are defined as follows:

Undesignated funds
The accumulated fund represents amounts over which the General Assembly has discretionary control.

Designated funds

- **Unrestricted funds** comprise the working reserves over which the Board of Officers has discretionary control.
- **Restricted funds** represent amounts received from donors where the purpose of the contribution is specific to activities.

Enclosure 3

Notes to the Financial Statements
December 31, 2017

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4 Exchange rates

The exchange rate used during the year are the average rate given by Swiss tax authorities. At year end, we used the following rates to reevaluate the foreign currency balances (cash) 1 US dollar = 0.974475 Swiss francs and 1 EUR = 1.17015 Swiss francs.

5 Commitments

GWI moved on 16 August 2017 to Versoix. Rent agreement is contracted for 5 years.
The commitment for premises is CHF 113'916.

Rental guarantees amounting to CHF 5'126 was reimbursed in 2017.

6 Pension fund liabilities

As of December 31, 2017, the pension fund liabilities are CHF 0.00 (2016: CHF 17'563).

7 Fire insurance

As of December 31, 2017, the fire insurance value of fixed assets amounted to CHF 200'000 (2016: CHF 200'000).

8 Full-time equivalents

The annual average number of full-time equivalents for the reporting year, as well as the previous year, did not exceed 10.

9 Significant events after the balance sheet date

There are no significant events after the balance sheet date which could impact the book value of the assets or liabilities or which should be disclosed here.

Enclosure 3

Notes to the Financial Statements
December 31, 2017

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10 Risk assessment

The board applied an austerity budget in 2017 and succeeded in improving the financial situation of GWI by ending the year 2017 with a positive result. The Finance Committee was closely involved in the oversight of GWI's finances receiving monthly statements on a regular basis.

The risk assessment comprises the following points:

a) Income sources

GWI depends mainly on its national federations and associations (NFAs) for revenue. GWI actively seeks private, corporate and crowdfunding fundraising opportunities. Although unsuccessful, GWI was part of a consortium which submitted a funding request for an EU open data project.

b) Currency exposure

Despite the fact that GWI is based in Switzerland and operates in Swiss francs, a very stable currency, GWI is prone to currency losses. This is due to the fact that its NFAs operate in other currencies. Dues are expressed in Swiss Francs and payable in Swiss francs, Euros or US dollars. Currency fluctuations have often a negative impact on the income of GWI either because GWI has to assume losses in currency conversion or because NFAs become unable to pay the dues because of a significant depreciation of the local currency as compared to the Swiss Franc. At worst, this can result in NFAs leaving GWI.

Enclosure 4.1

Movements in Restricted Funds	**2017**	**2016**
Movements in restricted funds are analysed as follows:	CHF	CHF
Fellowships and Grants Fund		
Opening balance	15'213	11'313
Donations received	0	3'900
Grants paid	0	0
Balance as at December 31	15'213	15'213
Hegg-Hoffet Fund		
Opening balance	70'401	75'603
Donations received	1'540	6'102
Grants paid	(3'841)	(10'580)
Bank charges	(58)	(724)
Balance as at December 31	68'042	70'401
Bina Roy Partners in Development Fund (BRPID)		
Opening balance	28'014	17'440
Donations received	15'866	19'984
Grants paid	(13'395)	(9'410)
Balance as at December 31	30'485	28'014
Caroline Spurgeon Centenary Fellowship Fund		
Opening balance	0	0
Donations received	2'000	0
Grants paid	0	0
Balance as at December 31	2'000	0
Total Balances in Restricted Funds	**115'740**	**113'628**

Enclosure 4.2

Movements in Unrestricted Funds	**2017**	**2016**
Movements in unrestricted funds are analysed as follows:	CHF	CHF
IFUW Special Fund		
Opening balance	0	0
Return from Bina Roy	0	0
Accumulated loss at year end	0	0
Balance as at December 31	0	0
Conference Fund		
Opening balance	187'515	275'597
Accumulated expenses conference 2016 compensated	0	(88'082)
Dissolution of conference Fund	(187'515)	0
Balance as at December 31	0	187'515
Equipment Fund		
Opening balance	71'008	105'274
Sales force investments expenses	0	(34'266)
Dissolution of equipment Fund	(71'008)	0
Balance as at December 31	0	71'008
Publications Fund		
Opening balance	7'708	12'828
Publications	0	(5'120)
Dissolution of publications Fund	(7'708)	0
Balance as at December 31	0	7'708
Alice Paquier Fund		
Opening balance	12'741	12'741
Dissolution of Alice Paquier Fund	(12'741)	0
Balance as at December 31	0	12'741
Ruth EM Bowden Fund		
Opening balance	60'362	60'362
Dissolution of Ruth EM Bowden Fund	(60'362)	
Balance as at December 31	0	60'362
Legacy Donations		
Opening balance	16'242	0
Donations received	0	16'242
Dissolution of Legacy donations	(16'242)	0
Balance as at December 31	0	16'242
TOTAL Balance of unrestricted Funds	**0**	**355'576**