

IFUW International Fellowships & Grants 2014

**Application Form**

*It is essential that you read carefully the accompanying Instructions to Candidates before filling in the application.*

*All questions on the form must be answered; if any question is not relevant to your application insert N/A as the answer.*

*Applications which do not use the proper form, fail to provide the required information or exceed a specified word limit will automatically be rejected.*

##### A. Personal Data

1. Title (*Professor, Dr, Mrs, Ms, Miss*):

2. Family name:

3. Other names:

4. Date of birth (*day/month/year*):

5. Nationalities:

6. Country of permanent residence:

7. Country where currently residing if different from permanent residence:

8. How long have you been there?

10. Do you plan to return to work in your home country (*Yes or No*)?

* + 1. If Yes, what is your expected date of return?

1. **Membership Status**

1. Name of the national federation or association (NFA) of which you are a current member (if relevant):

2. If not a member of an NFA, are you an IFUW independent member (*Yes or No*)?

3. If applying as a non-member, have you paid the required administration fee (*Yes or No*)?

* + 1. If Yes, provide evidence (*see Instructions to Candidates as to acceptable evidence*)

##### Summary of Request for Support

* 1. Will an award will be used for research OR for study OR training?
  2. Title of proposed research OR nature of proposed study or training:
  3. Field of study:
  4. How is your proposal relevant to IFUW’s mission and policies:
  5. Name and address of university/institution at which you are enrolled in a PhD programme (*give full postal address*):
  6. Have you already completed a year of this PhD programme *(Yes or No*)?
     1. If Yes, provide evidence (*see Instructions to Candidates as to acceptable evidence*)
     2. If No, will you have completed it, as required, by 1 June 2014 (*see Instructions to Candidates*)
  7. Will any of the research/study/training for which you are seeking an IFUW award be carried out at another university or institution (*Yes or No*)?
     1. If Yes, please state its name, full postal address and email address and provide a letter from this university/institution confirming your acceptance (*See Instructions to Candidates)*
     2. Expected starting and completion dates of this research/study/training
  8. Number of months for which IFUW support is requested:
  9. Beginning and ending dates of period for which IFUW support is requested:
  10. Amount requested from IFUW in Swiss francs (CHF):   
       *(The amount must not exceed 10 000 CHF.)*
  11. If not offered a fellowship or grant, would you accept a token recognition award, for example,  
      of 1000 CHF *(Yes or No)*?

##### Abstract of research, study or training proposal and its relevance to IFUW’s mission, aims and objectives:

*(See the Instructions to Candidates for a list of elements that could be covered in your abstract, but note that this section must explain how you see your proposal as relevant to IFUW’s mission policy. Your abstract must not exceed 800 words. Please use only the space provided in the box below.)*

**WRITE TEXT HERE: DO NOT EXCEED 800 WORDS**

##### Financial Details:

* 1. **Budget**

Applicants should provide reliable estimates for fees, accommodation and subsistence during the period for which support is requested. Please indicate all amounts in Swiss francs (CHF); estimates in other currencies will not be considered.

Requests for support should not exceed either 12 months or CHF 10 000. The period of support must take place within the period, 1 January 2015 to 1 June 2016.

Total estimated costs: *(in Swiss francs - CHF)*

# Tuition & Fees \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Accommodation & Subsistence \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Travel \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Books and Materials \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total costs: ========================

Amount requested from IFUW: ========================

2. Give details of the "other" costs listed above, if any:

3. Indicate the amount and source of any other funds which you know you will have available to help pay for the research/study/training for which you are requesting an award. Include salary, personal funds and any other fellowships/scholarships/grants you have already been awarded toward this proposal.

Amount Source of funds Exact name of award/given by whom

4. List any other fellowships/scholarships/grants for which you have applied, but have not yet received a decision *(including amount, exact name of award, given by whom)*. If successful, you must notify IFUW immediately.

5. If there is a substantial difference between your estimated costs and the IFUW award offered plus the funds listed above, how do you plan to cover this deficit?

##### Educational Background:

* 1. Beginning with the most recent period of study, list any post-secondary educational institutions attended *(giving name, city & country*), dates of study, disciplines and any degrees, diplomas or certificates obtained*:*

University/Institution Dates of study Discipline Degree/Diploma/Certificate

* 1. List any awards or fellowships you have held, giving places of study, dates and amounts of awards:

Title of Award/Fellowship University/Institution Dates held Amount of Award

* 1. List up to 10 of any publications (articles, books, or theses) with full bibliographic references. Place asterisks by the five most significant*. (You may be required to provide hard copy of these.)*

##### Languages: *(Please indicate whether ability to read, speak and write is excellent, fair or minimal.)*

1. First language:

2. Other languages:

##### Employment History:

* 1. Beginning with your most recent occupation, list up to 5 positions held (*include title/nature of the position, name and address of employing institution, and dates of employment):*
  2. Position or activity you hope to take up upon completion of your research/study/training:

##### Reasons for undertaking this research/study/training

Write a brief paragraph **of no more than 250 words** explaining your reasons and giving any further information about yourself that you consider relevant. You might include one or more of the following points: how this project will further your own career and where you see yourself in ten years’ time; contribute to your home country or the international community, be of value to a specific sector of the population; advance knowledge in or be applicable to your disciplinary field.

**WRITE TEXT HERE: DO NOT EXCEED 250 WORDS**

##### Your contact information:

* 1. E-mail (1):
  2. E-mail (2):
  3. Permanent address:
  4. Mailing address (if different from above):
  5. Telephone:
  6. Fax:

##### Title, name, position, postal address, email address, telephone number and fax number of three referees chosen to provide your letters of reference. (*You are responsible for sending them the Guidelines for Referees, obtaining their consent to act and asking them to send references direct to* [fellowships2014@ifuw.org](mailto:fellowships2014@ifuw.org%20%20)

##### *One referee should be your principal academic supervisor for the six months immediately preceding submission of the application*):

##### Full Name and date: In typing your full name and date in the space below you are attesting that the information provided in the application is accurate.

**SUMMARY FOR PRESS PURPOSES**

We would appreciate it if you would provide below a brief summary of no more than 400 words of your academic and professional background, along with a short description of the research/study/training for which you are seeking an IFUW award. This information will be used in IFUW’s newsletter and website and will also be made available for use in press releases by your national federation or association in the event that you should be chosen to receive one of IFUW’s 2014 fellowships and grants. The description should be interesting and use terms easily understood by the general public.

**WRITE TEXT HERE: DO NOT EXCEED 400 WORDS**

**International Federation of University Women (IFUW)**

**10 rue du Lac, 1207 Geneva, Switzerland; Tel: +41 22 731 23 80  
Fax: +41 22 738 04 40; Email:** [**ifuw@ifuw.org**](mailto:ifuw@iprolink.ch;)**; Website: http://www.ifuw.org**